

Lincolnshire EfW

General Workers Site Induction

**green
energy**



from waste to resource

Health & Safety at Work Act 1974



Under the 'Health & Safety at Work Act 1974' all employees have a duty.

General duties of employees at work-

It shall be the duty of every employee while at work:

- a. to take reasonable care for the health and safety of himself and of other persons who may be affected by his acts or omissions at work;
- b. and as regards any duty or requirement imposed on his employer or any other person by or under any of the relevant statutory provisions, to co-operate with him so far as is necessary to enable that duty or requirement to be performed or complied with.

Introduction



This induction provides an overview and guidance of the site health, safety, environmental and quality arrangements.

It does **NOT** allow you to 'handle' Safety Documents.

You will be required to complete a questionnaire after this induction to determine whether you have understood the information given.

FCC Environment hold management system standards for:

- Health and Safety Management (45001)
- Environment (14001)
- Quality (9001)
- Energy (50001)

We ask all those visiting and working at the Lincolnshire Energy from Waste facility to support us in the maintenance and continual improvement of these management systems.

SHEQ Policy



For the most current version of the SHEQ policy, please refer to the policy displayed in the following areas:

- Reception
- Level 4 permit corridor
- The Site Filing System (SFS)

For further guidance ask FCC staff.

Site Policy



SITE POLICY

LN-01-01-MNGT-MNGT-
IMS-001-01-POL

24th January 2025

FCC Lincolnshire Ltd operates and maintains the Lincolnshire Energy from Waste Facility that processes municipal waste, provides electricity to the National Grid and recycles by-products for use in aggregates. We will deliver high quality services safely, reliably, efficiently and with the aim of minimising pollution and protecting the environment. Our aim is that no one will be injured or harmed; nor will the environment be unnecessarily affected as a result of our business activities.

Our constant aim is to meet Lincolnshire County Council and FCC's requirements and, where practicable, exceed their expectations. This aim extends to the local community, Environment Agency, Health and Safety Executive and other key stakeholders. We will achieve this proactively by understanding their requirements, maintaining effective communications and encouraging feedback. We will select only capable suppliers and contractors. Working in partnership with them, we will ensure that they understand and meet our requirements for purchased goods and services.

Our business activities will be managed in compliance with the relevant legal and other requirements to which we subscribe. Among these, we recognise EPR, Duty of Care, Management of Health and Safety at Work Regulations, FCC's Health, Safety and Environmental Policy and Fomento de Construcciones y Contratas corporate policies. Success will be achieved through our people and the applications of our management system.

Quality, safety, environmental and financial issues are managed as an integral part of our overall approach to business management. For the reason, we will maintain an Integrated Management System (IMS) to provide the formal controls needed to implement this policy. The IMS shall comply with the requirements of ISO 9001; ISO 14001; ISO 45001 and ISO 50001, thereby assuring stakeholders that agreed requirements will be met.

We aim to select the right people and provide them with appropriate education, training and other development opportunities. This will enhance their job satisfaction and ultimately their contribution to the business. We require everyone to comply with requirements and actively contribute their knowledge, ideas and skills to achieve continual improvement.

All key activities shall be planned, implemented and monitored to ensure that relevant requirements are met. Performance monitoring is conducted against safety, environmental and quality criteria. It includes monitoring environmental aspects and impacts of our site-based activities. We will try to predict problems and to take steps to prevent their occurrence. Where problems occur, all practicable steps shall be taken to mitigate their effects and to prevent recurrence. The aims expressed in this policy will be translated into clear objectives and targets that will be achieved through the Development Programme.

Everyone is expected to play their part in continually improving the IMS and thereby deliver benefits to our business and to our stakeholders.

Samuel Limon
Operations Manager

Stephen Lormor
General Manager
FCC Lincolnshire Ltd

Steve Longney
Maintenance Manager

**This policy
can be viewed
on Level 4 or
in Reception.**

Environmental Aspects and Impacts



Potential Impacts

Waste Combustion and Steam Generation	Storage of Substances on Site
Emissions to air through stack under normal operation	Failure of containment/waste bunker fire as an emergency situation
Emissions to air through stack under non-normal operation	
Generation and management of IBA & APCR under normal operation	
Generation and management of IBA & APCR under non-normal operation	
Generation of steam for energy production	

Refer to document number LN-04-07-SHEQ-MNGT-IMS-001-01-LAR Environmental Aspects and Impacts for Lincoln EfW for further details.

Safeguarding Policy



Please be aware that the Visitor Centre on Level 2 will have restricted access to all unauthorised personnel at times when there are groups of children and/or vulnerable adults visiting site.

Signs will be displayed to notify you when the Visitor Centre is closed for access.

You will be able to access Level 2 meeting rooms and offices from Core B; please ask reception or your site contact for direction.

Housekeeping



A high standard of housekeeping is important to site safety.

Please adhere to the following good housekeeping practices:

- keep work area clean and tidy at all times;
- use proper containers for waste;
- maintain clear access to fire and safety equipment;
- keep fire exits, walkways and work areas clear at all times;
- do not cause trip hazards with cables and hoses; use skyhooks and ducts for cable management;
- ensure you have adequate lighting and ventilation.



Your safety document will not be signed off as complete if the work area is not to the expected standard.

General site safety



Contractors must provide their own PPE, equipment and/or plant in accordance with their RAMS.

Washing & toilet facilities are provided on Level 3; please ask your site contact for details.

During outage, additional welfare facilities will be provided.

No naked flames on site.

Mobile phones must not be used when driving or walking.

Cranes are in operation in the Waste Bunker and in other areas in the plant. Follow instructions from staff notifying when it is safe to enter these areas.

Waste Reception Area; the 2.5m zone extending from the tipping chutes is a restricted area and no pedestrians are permitted in this area unless wearing full restraint equipment.

Environmental considerations



Under the ISO 14001 standard we have determined the site's significant environmental aspects as:

- potential emissions to air from combustion;
- waste by-product generation;
- electricity generation.

Please support us to both maximise the positive benefits of the site's activities and minimise the potential impacts from emission and waste production.



Cyber Security



FCC Environment takes cyber security very seriously.

When you are on site please adhere to the following:

- If you are bringing your own laptop to the site you **MUST NOT**, at any time, use a cat 5/6 cable in any FCC network ports
- Personal USB devices, such as a pen or external hard drive, **MUST NOT** be plugged into any FCC hardware on site without authorisation from an FCC employee. If required, FCC USB sticks will be available to use
- You may be asked at any time to provide information, when using a laptop on site, if it has anti-virus installed, and if the anti-virus protection is up to date
- Mobile Hotspots and Bluetooth Connectivity are prohibited unless authorised by an FCC employee. Visitor WIFI is available for use in certain areas on site if required



Failure to adhere to any of the points listed above could lead to being asked to leave the site.

Site information:

‘Three Strikes and Out’ Policy



There will be periodic inspections carried out on the work you are doing against the requirements of your risk assessments, method statements and safety documents.

There is a ‘Three Strikes and Out’ policy.



Any breach of safety or environmental rule will be recorded as a ‘strike’ against the individual/s involved.

Anyone found not complying with the rules may be asked to leave site.

Site information:

Code of conduct; Dignity at work



It is our company policy to provide a work environment in which all employees and visitors to site are treated with respect and dignity and that is free from harassment and bullying based upon age, disability, gender reassignment (including colour, nationality and ethnic or national origins) religion or belief, sex or sexual orientation. In this policy these are known as the “protected characteristics”.

All persons are responsible for conducting themselves in an appropriate and respectful manner.

The company will not condone or tolerate any form of harassment, bullying or intimidation, whether engaged in by employees or by outside third parties who do business with the company, such as clients, customers, contractors and suppliers.

Any such behaviour should be reported immediately.

The company will also take appropriate action against any third parties who are found to have committed an act of improper or unlawful harassment, bullying or intimidation against its employees.

Access photo cards



On receipt of your access photo card;

- you are responsible for the safe keeping and use of your card; it is not transferable
- cardholders must not give access to any other person using their card e.g., holding a gate/door open
- all cardholders are required to present their card at every access/egress point and clock in on arrival and out on departure to create an accurate emergency evacuation record
- if you forget, misplace/lose your card report this to FCC reception staff/supervisor/line manager immediately
- Also, be sure to sign in/out of the paper evacuation sheet on the Reception Desk if you do not have your access card!



Security and parking



CCTV operates on site and is used for safety and security purposes.

The CCTV system records data and is owned and operated by FCC Environment.

The site operates a **Property Stop & Search Policy**; you may be stopped, and your property searched.

Speed cameras operate on site.

No photography allowed unless you have permission from FCC Environment.



Security and parking



Security: Sign in on arrival and out when leaving at Reception. You must report to your site contact before commencing work to ensure they are aware of your presence on site.

Contractors **MUST** sign in the Visitors' Book in main Reception. There are separate arrangements for planned outage periods.

All persons must use the provided pavements, walkways and zebra crossings.

Parking: No overnight parking on site unless authorised by the Shift Team Leader/SAP (Senior Authorised Person).

Vehicles arriving to site will drop off any required equipment first and then park the vehicle in the car park.

If you require your vehicle to stay on site, a **parking permit** can be issued on request from the Permit Office. This will need to be displayed in your window during the time on site and returned at the end of each day.



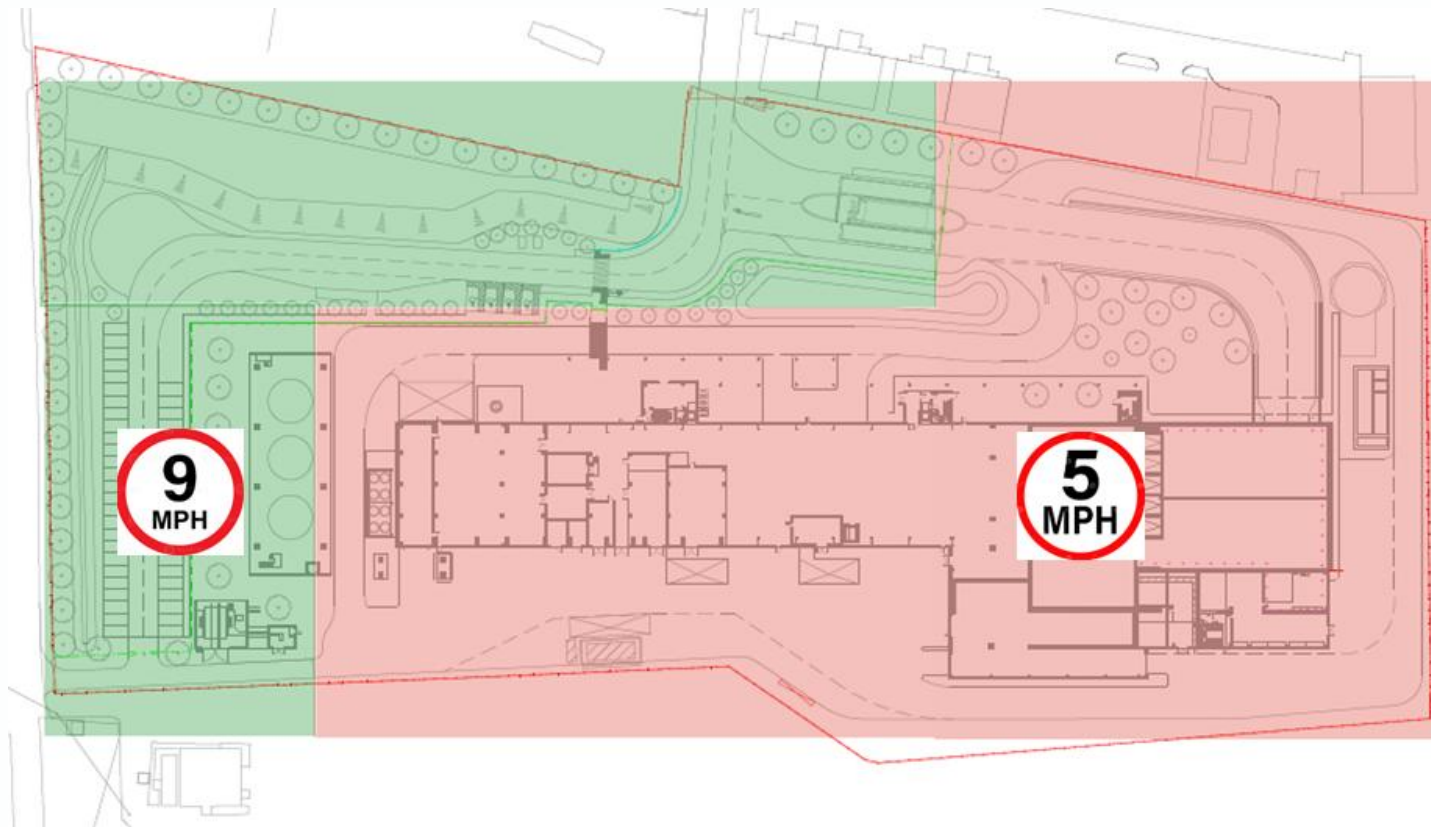
Observe safety signs, speed limits and traffic signals.



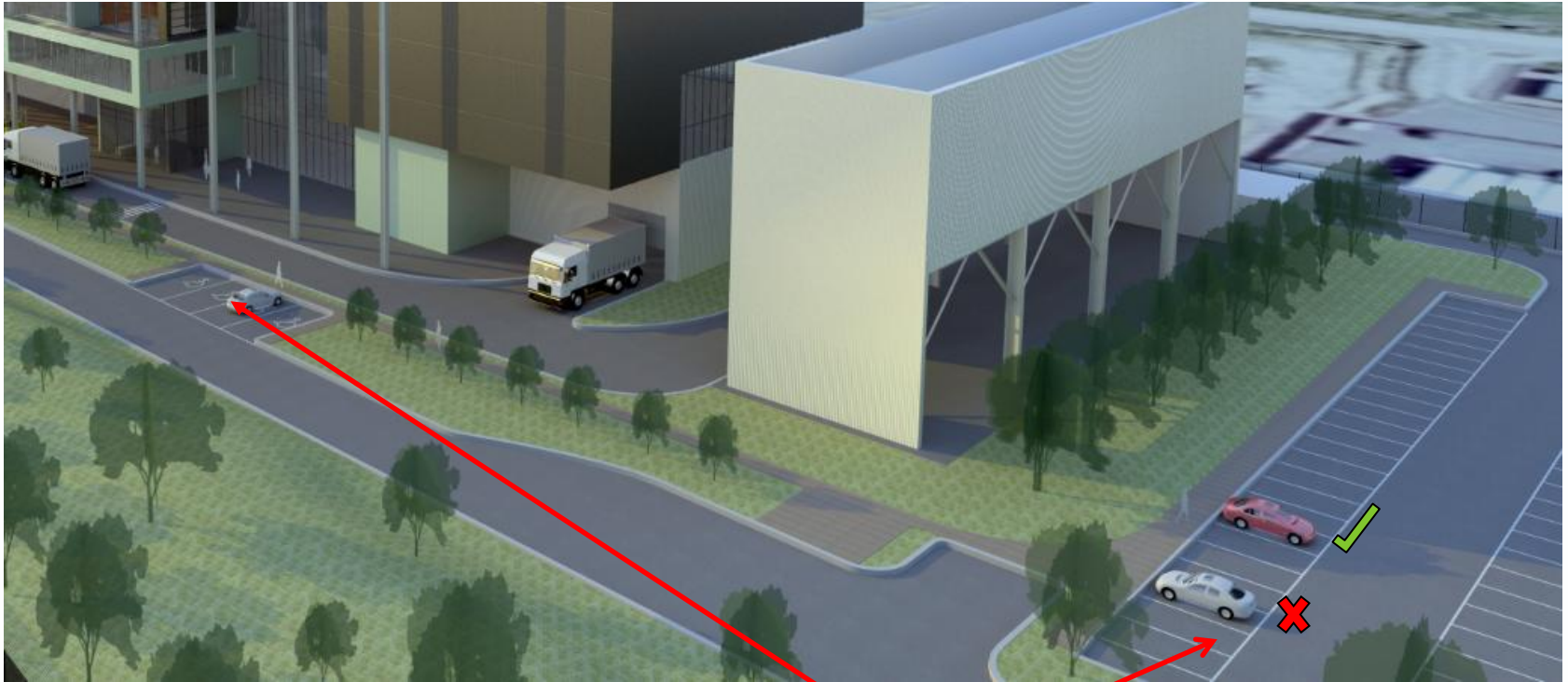
Speed Limit Zones



The site speed limit on the internal site roads (past the weighbridge) is 5 mph.
In the car park area and site entrance it is 9 mph.



Security and parking



Our parking facilities include disabled spaces located at the front of the building next to the pedestrian gate.

Vehicles can park in the marked spaces only.

Reverse parking is mandatory unless special requirement authorised.

Cyclists



Cyclists, when entering the site from Paving Way via the main gate by road, shall either:

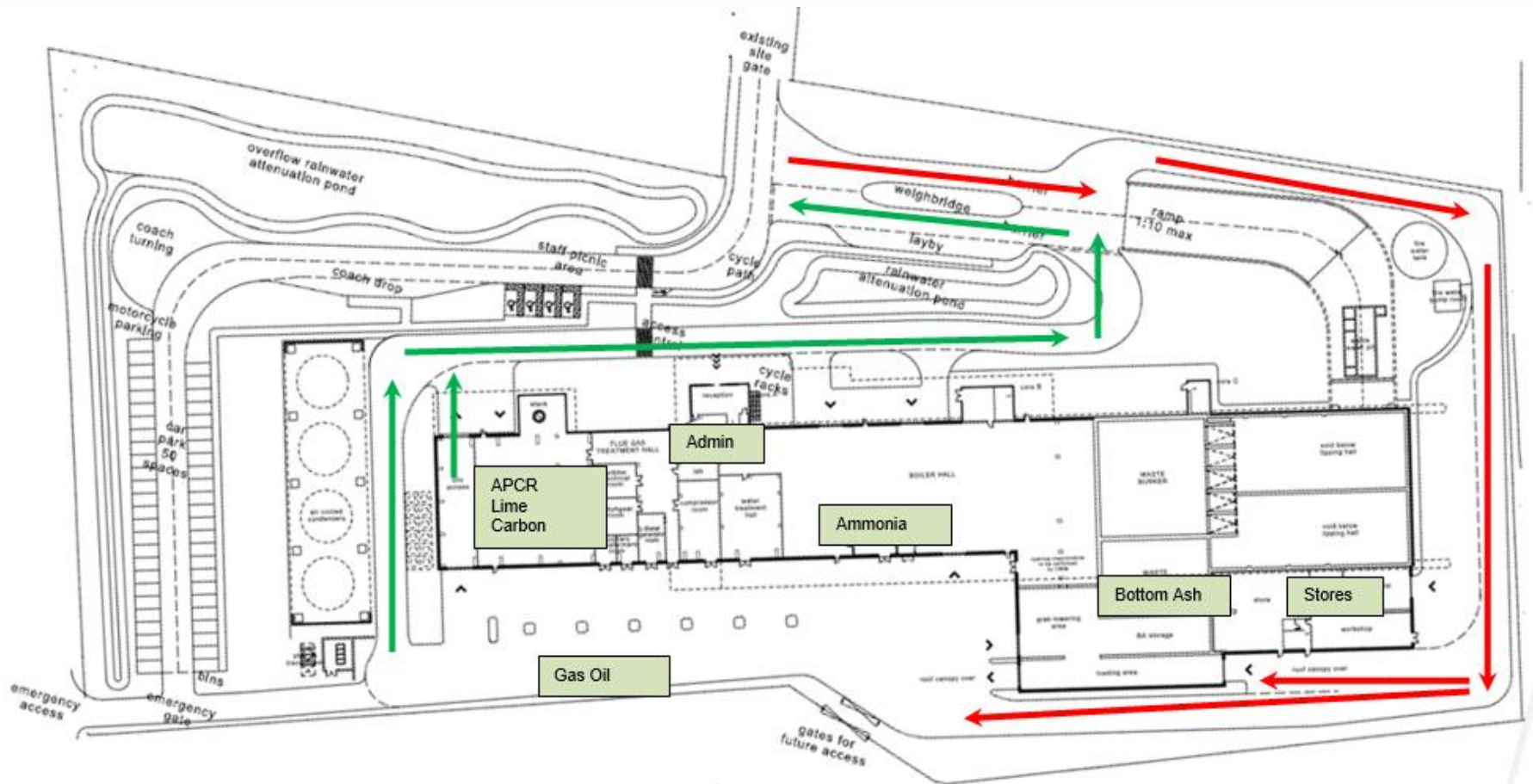
- Dismount and enter the site via the personnel gate that is next to Daniel Charles Aggregates, **if** you are not wearing an approved cycle helmet and reflective clothing and/or accessories e.g., belt, arm or ankle reflective bands.
- If you are wearing the appropriate helmet and reflective equipment you may cycle cautiously to the turnstile entrance at the front of reception

Or

- Walk the bicycle to the turnstile entrance at the front of reception via the footpath and pedestrian crossing

Refer to LN-04-04-SHEQ-MNGT-SG-001-01-PLAN Lincolnshire EfW Traffic Management Plan for further details.

One-way system



Refer to LN-04-04-SHEQ-MNGT-SG-001-01-PLAN Lincolnshire EfW Traffic Management Plan for further details.

Fire and emergency



Site emergency numbers:

Dial from internal line: 4333

From external line: 01522 814333.



If you are issued with a site radio please change to;

Channel 1 in an emergency.

If you discover a fire, use a **Fire Call Point to sound the alarm.**

A Fire alarm test is carried out at **11:00hrs, every Wednesday and Saturday.** You **do not** need to muster during the Fire Alarm test, unless instructed to do so by the Incident Controller.

Upon hearing a Fire Alarm, **immediately proceed to the Assembly Point** which is to the left of Reception as you leave the building.

Tipping Hall, Weighbridge staff and delivery drivers will assemble at the Weighbridge as this has its own separate Assembly Point.

Fire and emergency continued



There are two alarm sounds, 'intermittent' and 'continuous'. On hearing any of these alarms, **immediately** proceed to the Assembly Point.

- Use the Fire Exit signs to make your way to the nearest exit.
- Do not hesitate or wait to hear for further instructions, proceed to the Assembly Point immediately.
- make sure you have identified yourself to the site Fire Marshal for Roll Call at the Assembly Point.
- you **MUST** wait for permission from the Incident Controller to re-enter the site.

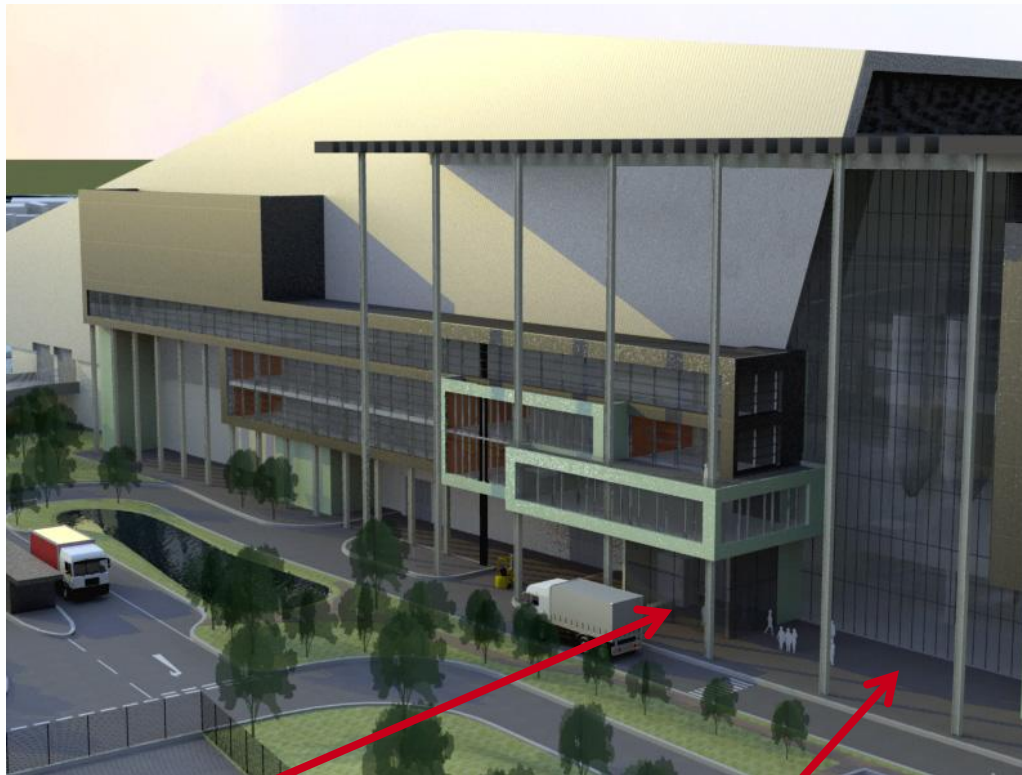
Fire Extinguishers have a specific purpose therefore do not remove them from their site location and do not use them as improvised door stops.



Fire and emergency continued



Fire assembly point location; Await instructions by the Fire Marshal or Incident Controller.



Reception: Main Entrance

Fire assembly point (to the left of Reception as you leave the building)

Fire and emergency continued



Once you have mustered at the designated assembly point (below), await instructions from the Incident Controller. Fire Marshals will also be on hand to take a Roll Call Register. You will not be allowed back onto site until the Incident Controller has instructed you to do so.



Please wait patiently whilst we ensure the Safety of all persons on site.

Fire and emergency – Evacuation Procedure



To summarise, in the event of a fire alarm/evacuation, you must do the following;

- If you hear a fire alarm, be prepared to evacuate immediately and make your way to the Assembly Point.
- On arrival, present your access card to the reader at the Assembly Point.
- The Fire Marshal will then take a Roll Call (via tablet, based on those who have scanned the card reader) to ensure everyone is accounted for at the Assembly Point.
- In the event of a loss of power, the Roll Call will be taken via paper register, conducted by one of our Fire Marshals, please say 'Yes' or 'Present' when your name is called out'.
- Do not attempt to leave or re-enter site, please stay at the Assembly Point until given further instructions by the Incident Controller.

Emergency Contacts



First Aiders	Incident Controllers	Fire Marshals
Shift Team Leaders; (Control Room – Radio Ch. 1) Gary Sweeney, Nicholas Abrams, Euan Boyce, Jack Weston-Oldham, Andrew Walters	Gary Sweeney – Radio Ch. 1 Shift Team Leader	Sally Hood – Radio Ch. 1 Education and Administration Manager
James Carver – Radio Ch. 2 EC&I Team Leader	Nicholas Abrams – Radio Ch. 1 Shift Team Leader	Kathleen Walker – Radio Ch. 1 Administrator/Receptionist
Ian Knaggs – Radio Ch.2 EC&I technician	Euan Boyce – Radio Ch.1 Shift Team Leader	Susan Seeney – Radio Ch.1 Administrator/Receptionist
Kevin Valley – Radio Ch.2 EC&I technician	Jack Weston-Oldham - Radio Ch. 1 Shift Team Leader	Day Operations Team; Radio Ch.3 Clive Wiles, Ian Tinsley, Lee Douglas, Howard Mowbray, Liam Smith
Daniel Jones – Radio Ch.2 Maintenance Team Leader	Andrew Walters – Radio Ch.1 Shift Team Leader	Andrew Walters – Radio Ch.1 Shift Team Leader
Kyle Peel – Radio Ch.2 Maintenance technician	Blair Ward – Radio Ch.1 Deputy Operations Manager	Chris Hughes – Radio Ch.1 Operations Technician
Joe Nicholson – Radio Ch.1 Operations Technician	Jason Taylor - 07931118407 H&S Advisor	Jason Taylor - 07931118407 H&S Advisor

Designated smoking area



Smoking is allowed in the designated area **ONLY**, and only in normal break times.



Core B

Designated vaping area



Vaping is allowed in the designated area and only during normal break times



To the right side of Core B (facing the building).

First aid - how to alert first aider/s to respond



In the event of a first aid incident raise the alarm by contacting the Control Room:

Dial from internal line: 4333

From external line: 01522 814333

Or via channel 1 from a radio



Provide as much detail about the location/incident as possible

Appointed site first aiders can press the red button on their radio and this will sound an alarm to all other red button radio holders to respond

First aid assistance will be directed to the incident location

The first aid room is on Level 4

Defibrillators are available at the Control Room, Reception, Visitor Centre, Workshop and outside the HV Switch Room

Infection control: Leptospirosis, Weil's Disease...



Weil's Disease: a serious and sometimes fatal infection that is transmitted to humans by contact with urine from infected animals e.g. rats.

Symptoms are flu-like illness with a persistent and severe headache.

If you experience these symptoms seek medical advice and inform your GP you have been working near waste.

How can you prevent it?

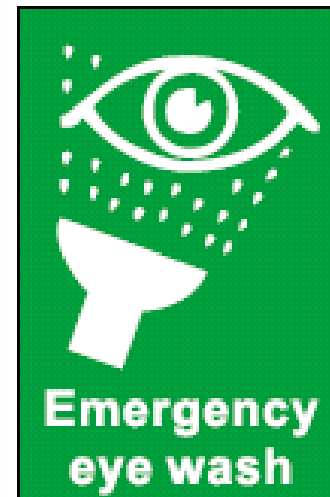
- We have pest control processes on site.
- Wear protective clothing.
- Wash your hands after handling any animal and/or any contaminated clothing or other materials and always before eating, drinking or smoking.



Emergency equipment



Emergency showers and eye wash are available at chemical unloading points.



Alcohol and drugs



Alcohol and drugs are not allowed on site.

Anyone suspected to be under the influence of alcohol or drugs will be asked to **leave the site immediately.**

If you are using any medication please be aware of the side effects. Check the advice. Some medications may impair your ability to carry out your job safely.

You should report this to your supervisor.



PPE – Personal Protective Equipment



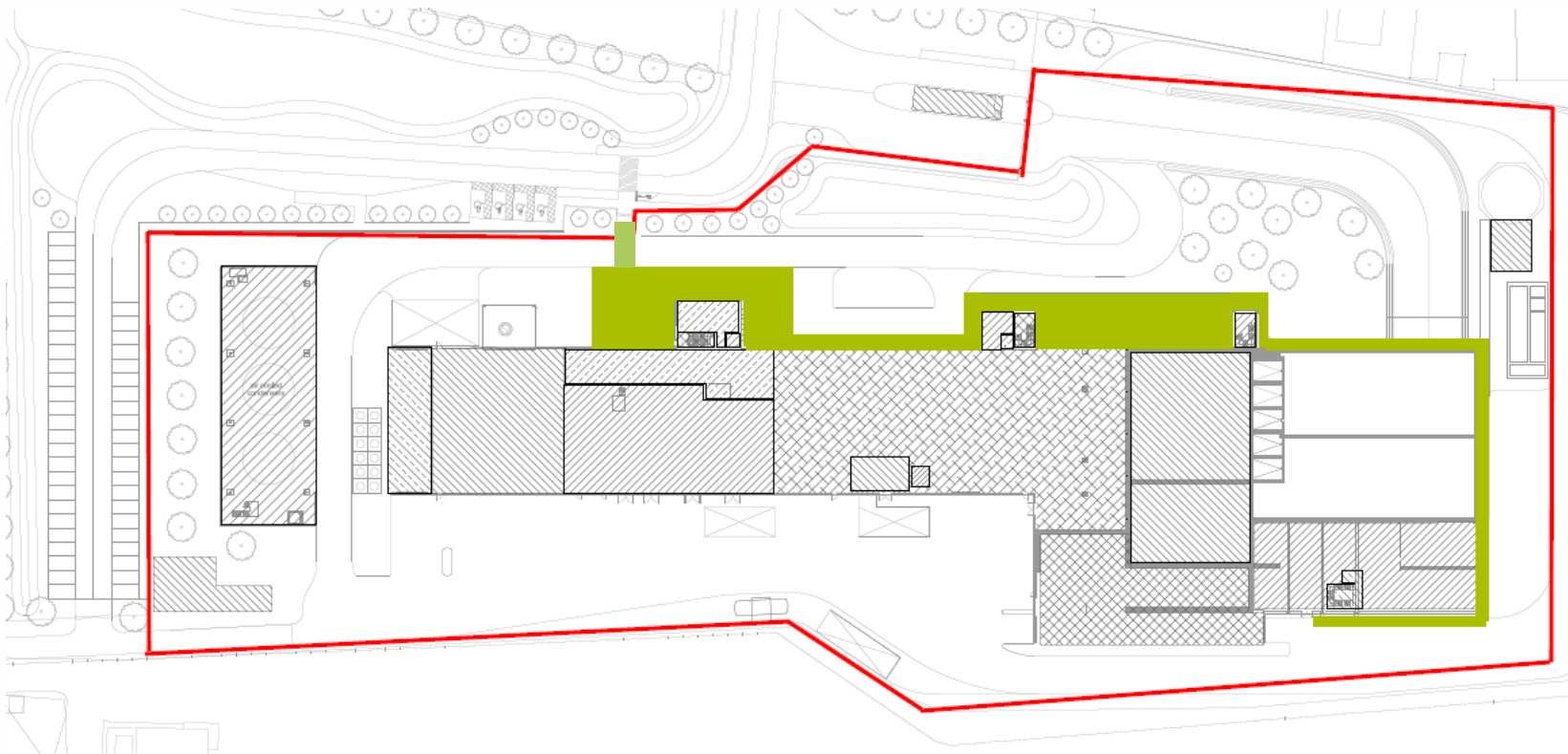
Minimum requirement to be worn at all times whilst on plant and in operational areas:

- Hard hat; (BS EN 397)
- safety glasses; (BS EN 166)
- clothing must cover arms and legs;
- safety footwear; (BS EN ISO 20345)
- hi vis in all traffic areas; (ISO EN 2047)
- hand protection; (BS EN 388)
- any other equipment that is identified on a risk assessment and /or method statement.



PPE is mandatory in these areas: see PPE zones

PPE zones



**PPE must be worn at all times within the red boundary line.
PPE is not required in the shaded green areas.**

Supporting our management systems



Please help to maintain our standards by:

- reporting near misses and accidents immediately to allow them to be investigated and corrective and preventative action put in place;
- using energy efficiently on site;
- managing your wastes as required/instructed and preventing litter;
- ensuring activities do not create excessive dust or noise.

We encourage you to communicate any issues with our team and to share ideas for improvements with us.



Safe system of work



Anyone working on site must be suitably trained and competent to carry out their tasks and will be required to supply evidence of qualifications.

Equipment brought to site must be in good condition and have valid test certificates where applicable.

The only power tools permitted on site are those operated by air, batteries or 110v. The use of these tools will be authorised by FCC Personnel.

240v power tools are NOT permitted on site.

Diesel powered compressors and generators must be equipped with oil/ diesel spillage containment.

Safe system of work



All work on site shall be conducted in accordance with FCC Environment 'Site Rules' and without environmental impact.

METHOD STATEMENTS AND RISK ASSESSMENTS MUST BE PROVIDED BEFORE ANY WORK CAN COMMENCE.

The FCC Senior Authorised Person (SAP); normally the Shift Team Leader, will issue the appropriate '**Safety Document**' and any additional training will then be supplied to ensure that you fully understand the safe system of work used by FCC Environment.

The Working Party Leader/Competent person will report to the Permit Office to receive and sign the safety documentation before any works commence.

Competent person



Any work falling under the '**Safety Rules**' shall not commence until the '**Competent Person**' is in possession of the relevant '**Safety Document**'.

A Competent Person is:

- someone who has been trained & approved by FCC Environment to receive safety document(s).

The Competent Person is responsible for ensuring all members of the working party understand the requirements of the safety document(s) and associated work pack.

Reporting accidents, incidents and near misses



Treatment of the injured person is always the first priority.

An accident report is to be completed immediately; except where medical emergency is a higher priority.

An FCC staff member will complete an investigation report to identify direct and basic causes.

Corrective actions will be agreed to prevent recurrence.

The target is for **ZERO accidents**.

Near misses are incidents that nearly cause an accident; **these must be reported ASAP**.

Incidents should be reported to your supervisor/team leader.

Primary hazards



Some areas of the plant may be non-operational, whereas other equipment and machinery will be operational and will include the following hazards:

- high pressure steam systems and hot water;
- high temperatures; furnace $>1000\text{ }^{\circ}\text{C}$;
- moving vehicles & plant;
- high voltage;
- moving and rotating machinery;
- chemicals including Hydrochloric Acid and Ammonia;
- particulates / dust;
- confined spaces;
- municipal waste.



Avoid these areas where possible; if you are working in these areas ensure you have the correct supervision, PPE and equipment.

Mobile Plant



- FCC Operate several items of mobile plant as part of the process, the vehicles and their primary operating areas are below
 - JCB 560-80 Telehandler (Tipping Hall)
 - CASE 721 Loading Shovel (Ash Hall)
 - JCB 35D Teletruck (Boiler House and Rear of Site)
 - CAT Electric Forklift (Stores)
 - Skyjack MEWP (Boiler House and Around Site)
- An exclusion zone of 5m between moving mobile plant and pedestrians is mandatory on site, using a pedestrian detection system which creates a visual 5 metre barrier around mobile plant as well as an audible warning to both yourself and the driver if the exclusion zone is breached. Please be mindful of where they are operating when you are conducting works
- If the CASE is operating in the IBA Hall then access to this area by pedestrians is forbidden
- The JCB 560-80 (telehandler) and CASE (loading shovel) are fitted with a pedestrian detection system that will alarm if you get within 5m of these larger machines.

Confined spaces



You **MUST NOT** enter a confined space unless the competent person has been issued with a suitable '**Safety Document**'.

Anybody accessing a confined space must be trained and competent to do so.



Work at height - Ladders



Work at height is prohibited unless compliant with the 'Work at Height Regulations'. All activities should be carried out from floor level or a suitable safe system of work agreed e.g. scaffolding.

Ladders

Before using ladders, note the following:

- ladders must be inspected by a trained, competent person and provided with an inspection tag indicating the next inspection due date;
- each user must visually inspect ladders before use;
- only one user is allowed on a ladder;
- when not in use, all ladders must be correctly stored and secured in a suitable storage location;
- ladders are for short duration, low risk work for c.15 minutes and primarily for access. Longer duration, or higher risk work, will require a suitable access platform.



Scaffolding



All scaffolds must be erected, maintained and inspected in strict accordance with current legislation and only by competent, authorised personnel. Before starting to use scaffolding, inspect it visually for:

- a valid inspection tag (max. 7 days old);
- loose or missing boards;
- insecure or missing guard rails, or kick boards;
- proper access;
- secured wheel locks;
- other defects.



In case of any defects, report immediately to the Control Room and **do not use the scaffold**.

Electromagnetic Fields (EMF)



The following groups may be at particular risk from electromagnetic fields:

- Workers who wear active implanted medical devices (e.g. cardiac pacemaker)
- Workers with passive implanted medical devices (e.g. cochlear implants)
- Workers with medical devices worn on the body (e.g. biosensors, patch pumps)
- Pregnant workers

If you fall into one of the above groups/have any concerns you should inform your supervisor before commencing any works.

Areas of specific risk include:

Substation, Turbine Hall, High and Low Voltage Switchrooms, ID Fan Room.

Noise Awareness



The following areas have been designated ‘Mandatory Hearing Protection Zones’:

- ID Fan House
- Turbine Hall; **all levels including entry/exit points**
- Shredder Plant Motor Room
- Boiler House **above Ground Floor**
- Compressor House
- Water Treatment Plant room
- EG10 Gantry (**Boiler House**)
- Eco SPG Gantry (**Boiler House**)
- Left and right-hand side SPG Gantry (**Boiler House**)



The following areas have been designated ‘Recommended Hearing Protection Zones’:

- Ground Floor and first levels around the Ash Discharger
- Emergency Diesel Generator Room

Noise Awareness



A Shock Pulse Generator operates automatically when the plant is operational.

Visual and audible warnings are given prior to activation, this includes;

- Three pre-alarms
- A 30 second delay
- A continuous countdown alarm for approximately 30 seconds prior to SPG activation



expect a loud bang!

Hearing protection is mandatory.



Deliveries, storage and waste



Lay down areas are controlled by FCC Environment.

Storage on site is limited therefore materials must only be brought to site when required and removed if no longer required.

COSHH – Control Of Substances Hazardous to Health

Ensure all substances brought to site have been suitably COSHH assessed and are correctly stored;

Provide a copy of the Material Safety Data Sheet (MSDS) and COSHH assessment for all substances used.

Gas cylinders



Gas cylinders are not permitted in confined spaces.

They must be stored upright and secured in an adequately ventilated area, away from external sources of ignition.

Flashback Arrestors and Regulators must be fitted and valve keys must be available at the cylinder.

This site is Acetylene free unless authorised by the General Manager.



Hazardous substances - COSHH



- Make sure you know the chemical you are handling.
- Refer to Safety Data Sheets located centrally on **Chemical Manager** via QR code (COSHH, MSDS & RAs).
- Avoid contact with chemicals.
- Never mix chemicals.
- **Ensure you know the emergency requirements for the chemical before you start work and where the emergency response equipment is located.**



Fire Extinguishers



Fire extinguishers are strategically placed around the site.

We have Water, Foam, Dry Powder and CO2 extinguishers on site, all of which are serviced on an annual basis and tamper tagged with a specific location number and sticker, as the picture highlights.



It is **extremely important** that you know which extinguisher to use in the event of a fire.

KNOW YOUR FIRE EXTINGUISHER COLOUR CODES B.S.EN3

WATER	FOAM	DRY POWDER	CO ₂ CARBON DIOXIDE	WET CHEMICAL
 Use on Wood, Paper or Textile fires	 Use on Wood, Paper or Textile fires  Use on Flammable Liquid Fires	 Use on Wood, Paper and Textile Fires  Use on Flammable Liquid Fires  Use on Gaseous Fires  Use on Electrical Fires  For use on all risks	 Use on Flammable Liquid Fires  Use on Electrical Fires  Ventilate after use	 Use on Wood, Paper or Textile fires  Use on Cooking Oils and Deep Fat Fires
 Do not use on electrical fires  Do not use on flammable liquid fires	 Do not use on live electrical equipment  Do not use on metal fires	 Do not use on live electrical equipment  Do not use on metal fires	 Do not use on wood, paper or textile fires  Do not use on metal fires  Avoid use in a confined space  Do not hold horn when operating	 Do not use on electrical fires  Do not use on flammable liquid fires  Do not use on gases

Fire Hose Reels



Fire hose reels are housed in multiple locations within the process area and are tested at routine intervals by staff on site.

As highlighted in the photographs below and the signage, the fire hose reels are not to be used as washdown hoses because this activates the fire pumps.



Also, the hose reels are not to be used to fight fires under the Regulatory Reform (Fire Safety) Order (2005): 'any responsible persons using fire hose reels to fight fires must be competent to do so'.

We are not trained firefighters and are not expected to do so.

The fire hose reels therefore should only be used by trained firefighters, or, in extreme circumstances, can be used to aid escape.

Spillage control



All spillages must be reported immediately to the Control Room on internal number: 4333 or via radio channel 1.

All spillages need to be contained according to the relevant procedures.

Spillage control depends on the material that has been spilt.

It must be cleaned up if safe to do so.

Consider the hazards of the material.



Spill Kits

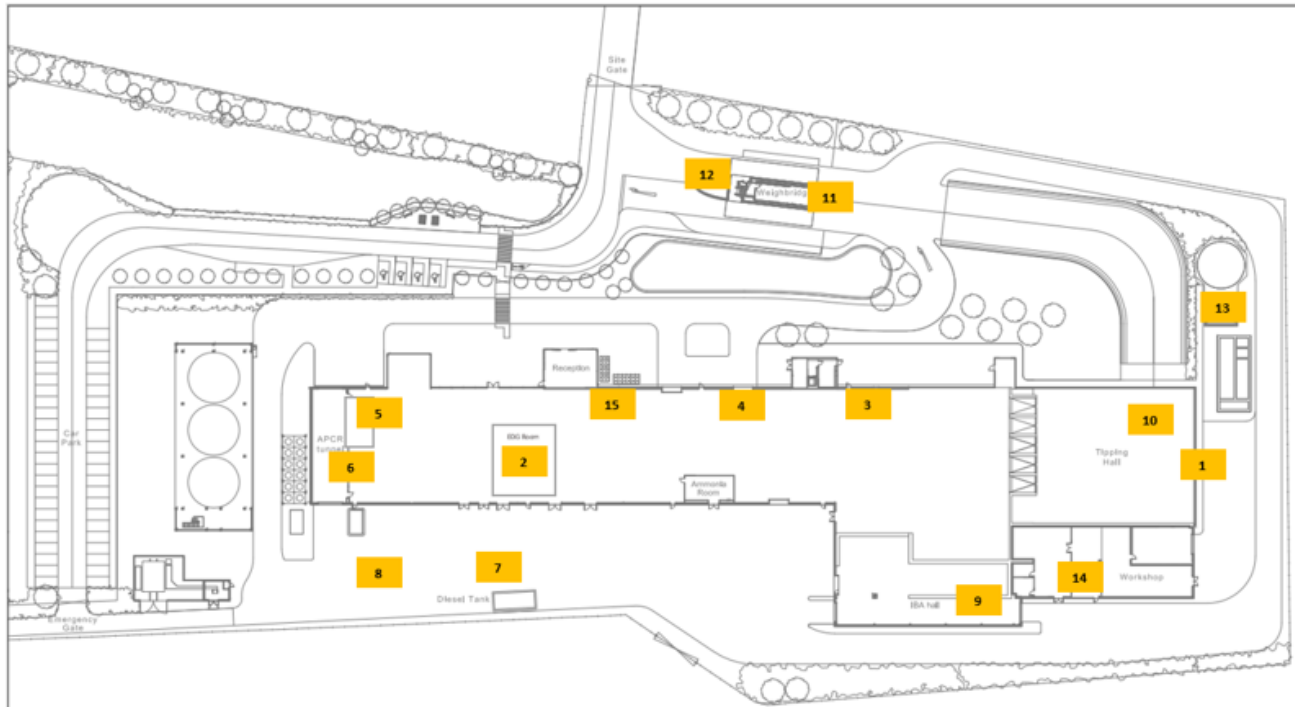


Spill kits are located at all the major delivery points and within the main process area on the ground floor.



If the contents of a Spill Kit are used, please ensure this is reported so that the contents can be replenished and the tamper tag reapplied.

Spill Kit Locations



Spill Kit Number	Spill Kit Type
1	Dirty Oil Tank Spill Kit
2	EDG Room Spill Kit
3	Boiler Hall Vibrating Table Spill Kit
4	Boiler Hall Roller Shutter Spill Kit
5	Turbine Hall Spill Kit
6	Silo Drive through Spill Kit
7	Diesel Tank Large Spill Kit
8	Diesel Tank Small Spill Kit
9	IBA Hall Spill Kit
10	Tipping Hall Spill Kit
11	Weighbridge In Spill Kit
12	Weighbridge Out Spill Kit
13	Fire Pump House Spill Kit
14	Workshop Stairwell Spill Kit
15	Water Treatment Plant Spill Kit

Questions...



- Do not assume
- Ask the question...
- No job is so important that it cannot be done safely!



**Thank you; please return this booklet
and collect a questionnaire.**

**green >>>
energy**



from waste to resource